

# OPERATIONS COMMITTEE MINUTES

Aug 3, 2005  
11:30 A.M.  
CITY COUNCIL CHAMBERS

Meeting called by:  
COMMITTEE  
Facilitator:  
M.VOGRIG  
Timekeeper:  
MEETING  
COMMENCED:

Type of meeting:  
REGULAR  
Note taker:  
P. MCLAUGHLIN  
Key:  
 REPORTS EMAILED  
 REPORTS

Attendees:  
A. POIRIER, CHAIR  
R. MCMILLAN  
L. COMPTON  
M.VOGRIG  
W. ORTLIEB

Absent:  
R. PERCHUK  
T. SZAJEWSKI  
C. WASACASE

Please read:  
OPERATION  
REPORTS (emailed)

- Hwy 17 E / 5<sup>th</sup> St S Intersection
- Cost Sharing of Fencing Costs: City & C.P.R.
- Crossing Guard Tender – 2005/2006
- Kenora Forest Products – Sewer Service
- Emergency Power – Zone 2 Water Booster &
- Grinder Pump Loan Agreement
- Brennan's Jewellers – Storm Drainage – K. Robertson Report
- Symonds Private Water & Sewer System
- Fluoride Handling Policy
- Building Permit Activity Reports – June (emailed with Minutes)

OPERATION REPORTS (hard copy)

Harbourfront Wet Well Ventilation Project (Penner's Jewellers)  
(to be distributed at the meeting)

DEPUTATION: David McCann, Bob Hensrud (not in attendance) Re: Grinder Pump Agreement

## Agenda Item:

## Action:

DISCLOSURE OF PECUNIARY INTEREST

NONE DECLARED

ADOPTION OF MINUTES OF JULY 6/05

ADOPTED AS

Moved by R. McMillan, Seconded by Len Compton & Carried;

SUBMITTED

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**DEPUTATION (Grinder Pump Agreement) (11:30 – 11:55)**

David McCann, Spokesperson, representing: Rabbit Lake Road and Birchwood Crescent residents with grinder pumps

Marty Laffin                      John J. Rose              Herb Trent  
Chuck Ollenberger              Jim Blight

Mr. McCann provided the Committee with background information and documentation in support of an alleged agreement between the former Township of Jaffray Melick that was imposed on Rabbit Lake Road-Birchwood Crescent homeowners affected by the Low Pressure Sewer System. A formal request for the City of Kenora to honour this alleged agreement and continue to be responsible for the maintenance, repair and replacement of grinder pumps was made. Included in the support documentation was a Township of Jaffray Melick Agreement signed by Mr. & Mrs. G. Sears, dated June 6<sup>th</sup>, 1983, which contained the provision for registration of Agreement on title of said property by the Township. Mr. McCann expressed concern with regards to the cost of replacement and the burden it would place on young families and seniors. In closing Mr. McCann stated that he is aware of the City's concern and is open to further discussion. Others from the group in attendance voiced their disappointment with regards to how the change was handled ie. letter to homeowners were not received by all residents, homeowners had no input re: change in procedure and lack of information on how, where to obtain their own pump, City locks on some pumps and the issue of damage when maintenance by the City ceased 5 years ago.

Committee members commented that there are two issues: (1) legal (2) moral and that a legal opinion will be sought in order that the right decision would be made. Once the information has been gathered the issue will be brought forward to COW for discussion, of which the group was extended an invitation to attend. Richard Perchuk's office will notify Mr. McCann via email of the date and time.

**TOPICS**

**ROADS**

**HWY 17 EAST PROJECT – 5<sup>TH</sup> ST. S. AND HWY 17 E  
INTERSECTION – UPDATE**

- Distance between islands impedes turning movements.
- Drawing was used to explain options.
- Wardrop's position: intersection was designed to meet minimum standards for truck turning, satisfying the requirements given the property issues.
- Marco recommends hiring a third party consultant to determine if intersection meets requirements and to identify ways to improve.
- Committee recommends forwarding a letter to Wardrop for final response with a deadline.
- Marco to provide report on pros and cons re: options with the preferred option costed out.

MARCO

Bill entered 12:08 p.m.

**TRANSMITTER ROAD RAIL CROSSING UPGRADE PROJECT-  
PROPERTY PURCHASE – TRANSPORT CANADA REQUEST  
INCREASE IN FUNDING**

- Project stalled due to co-ordination of scope of works and tender price. coming in over budget.
- 2 options:
  - (1) proceed under original agreement – without secure additional funds from (Transport Canada 80%, City 12.5%, CP 7%).
  - (2) reapply for another agreement (could delay project) based on higher project value.

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- Transport Canada is reviewing their options for emergency funding. Response expected by the end of August.
  - CP Rail has been contacted and is reviewing options re: if /how to fund their 12.5% portion based on the higher project value. Response expected in August.
  - Decision date is end of August in order to proceed this year.
  - Further updates to be provided for COW.

#### COST SHARING OF FENCING COSTS – CPR & CITY OF KENORA

- This is a CP initiative to secure their property - approximately 1700 meters.
- The recommendation is to not share in the cost.
- Committee in agreement with the recommendation as due diligence is with CP not the City.
- Rick to forward Committee's decision to CPR.

RICK

#### CROSSING GUARD TENDER – 2005 / 2006

- The tender for the 2005/2006 season closed on July 29<sup>th</sup>, 2005.
- Only one bid was received from Alpine Janitorial Ltd. in the amount of \$55,907.51 (taxes incl.)
- Committee in agreement to accept the bid as recommended.
- Request activity level reporting from Alpine up to Dec. 1, 2005.
- Request Kenora Police Services offer feedback, in report format, ie: observations, comments, changes in December 2005.

TO COW Aug. 9/05

#### WATER AND SEWER

##### KENORA FOREST PRODUCTS – SEWER SERVICE

- moved to in camera

Councillor Poirier had to leave – Councillor McMillan, Acting as Chair

#### EMERGENCY POWER – ZONE 2 WATER BOOSTER & SEWER LIFT STATION #950

- Capital 2005 allocation for back up power for water booster and sewage lift station
- The supply of generator units were tendered separately: awarded to Cummins.
- The following bids were received (taxes included)

Lake of the Woods Electric	\$110,212.18
Bowman Electric	\$115,439.00
- Recommendation is to accept the low bid received from Lake of the Woods Electric.
- Committee in agreement.

TO COW Aug. 9/05

#### GRINDER PUMP LOAN AGREEMENT

- City to seek a legal opinion. See Deputation.

RICK

#### BRENNAN'S JEWELLERS – STORM DRAINAGE – UPDATE

- Kevin Robertson's report was discussed.

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- Committee request Rick or Kevin facilitate a discussion between the two Parties.
  - To be left on Agenda. Update for next meeting. RICK

#### HARBOURFRONT WET WELL VENTILATION PROJECT – UPDATE

- Water & Sewer Department is investigating 3 options.
- Favoured option is option 1. Representative to be on-site Aug. 23 to investigate problem and provide proposal.
- Businesses on harbourfront to be informed by letter that something is being done. RICK
- More information to be provided.

#### SYMONDS PRIVATE WATER AND SEWER SYSTEM

- The Symonds are requesting the City take over their private system and provide compensation for Capital costs.
- Estimated costs to the City prior to assuming is \$50,000: upgrade line from 1½” line to 6” line, hydrants, legal work, easements, MOE approval.
- Recommendation is for the City to take over the system, but not provide compensation.
- Rick to submit a more detailed report re: breakdown of \$50,000 and number of lots to be accessed. RICK

#### FLUORIDE HANDLING POLICY

- Current Policy needed to be revised as per Order from the Ministry of Labour.
- Revised Policy now meets requirements of the Material Safety Data Sheet (MSDS)
- Committee in agreement. TO COW Aug. 9/05

#### FLEET

##### GPS VEHICLE TRACKING – UPDATE

- Another company is being researched minus monthly fees.
- Data does not provide real time, but can be upgraded in future.
- Bill suggests trying one in 2005 and then consider fleet plan.
- Rick to prepare a comparative report detailing options and cost breakdowns for both companies. RICK

#### **OTHER BUSINESS**

##### OPERATION REVIEW REPORT – UPDATE - OUTSTANDING ITEMS

- To be discussed in-camera as per Minutes dated June 1, 2005. RICK

##### OPERATIONS CENTRE - PLUG-INS

- Request from Committee to revisit the issue.
- Bill recommends a City wide inventory be taken to determine departmental protocol for handling plug-ins.
- To be placed back on the Agenda. RICK

#### **COMMUNICATION**

Brennan’s Jewellers – Storm Drainage - Update - see above KEVIN ROBERTSON

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**NEXY MEETING DATE & TIME**

Aug. 31, 2005

**IN CAMERA**

**Motion required to adjourn to Closed Meeting:**

**Moved by R. McMillan, Seconded by L. Compton & Carried:-**

**THAT this meeting be now declared closed at 1:24 p.m.; and further**

**THAT Council adjourns to a Closed Meeting to discuss the following:**

- **Personal Matter about an Identifiable Individual**

**Action as a Result of Closed Meeting:-**

- **Recommendation was supported in principal, but costs need to be broken out.**

**Motion required to adjourn to Open Meeting:**

**Moved by R. McMillan, Seconded by L. Compton & Carried:-**

**THAT this closed meeting be now declared open at 1:35 p.m.**

**ADJOURN**

**Moved by R. McMillan, Seconded by L. Compton & Carried:-**

**Meeting was officially brought to a close at 2: 13 p.m.**

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